# PLANT SERVICES DAILY TIMECARD

NAME: _____

DATE: _____

| JOB # | DESCRIPTION | HOURS |
|-------|-------------|-------|
|  |  |  |
|  |  | 7:00 |
|  |  | 7:30 |
|  |  | 8:00 |
|  |  | 8:30 |
|  |  | 9:00 |
|  |  | 9:30 |
|  |  | 10:00 |
|  |  | 10:30 |
|  |  | 11:00 |
|  |  | 11:30 |
|  |  | 12:00 |
|  |  | 12:30 |
|  |  | 1:00 |
|  |  | 1:30 |
|  |  | 2:00 |
|  |  | 2:30 |
|  |  | 3:00 |
|  |  | 3:30 |

OVERTIME HOURS WORKED: _____    REGULAR: _____

W.O.#: _____    MAINT: _____    OVERTIME: _____

APPROVED: _____    DATE: _____    TOTAL: _____