

# EMERGENCY PROCEDURES

Post near telephones and as appropriate

**In case of a fire, spill, or other emergency involving hazardous chemicals or wastes, do the following:**

## Major Emergency

- ⇒ Evacuate the affected areas per the Facility Evacuation Plan
- ⇒ **Call (408) 924-8000 or 911** and report the emergency
- ⇒ Report the emergency to the Facility Emergency Coordinator

## Minor Emergency

- ⇒ Try to control the emergency if you are trained to do so and can do it safely
- ⇒ Report the emergency to the Facility Emergency Coordinator(s).

## Facility Emergency Coordinators

	Name	Work Phone	24 Hour Phone
Primary EC:	Campus Police	650-949-7313	408-924-8000
1st Alternate EC:	Jennifer Mahato	650-949-6178	650-522-0623
2nd Alternate EC:	Jorge Rodriguez	650-949-7264	650-554-1735
3rd Alternate EC:	Karen Lauricella	650-949-6146	650-222-9241

## Emergency Agencies

Agency	Phone No.
Fire Dept., Ambulance, Police	911
Governor's Office of Emergency Services	(800) 852-7550
Santa Clara County Hazardous Materials Compliance Division	(408) 918-3400

**Accidental Storm Drain, Sewer or Sink Discharge Reporting: STOP, CONTAIN, & CLEANUP the Release, Correct the problem, then verbally report to (650) 329-2598 or (650) 329-2413 Next, call EH&S at (650) 222- 9241, or (408) 210-7089 (leave a message).**

## Emergency Equipment

Locations of fire extinguishers, fire alarms (if any), and equipment for controlling chemical spills are shown on the facility site plan posted with this notice.

**This document is only a summary of emergency procedures. Refer to this facility's written emergency response plan for detailed procedures.**